



HAZELTON - HOUSTON - KITIMAT - PRINCE RUPERT - SMITHERS - STEWART - TERRACE - NWCC

north coast library federation

BOARD MEETING

Tuesday, June 16, 2015

11 a.m.

via teleconference

MINUTES

1. Approval of the Agenda
2. Adoption of the minutes of January 29, 2015 (Tim/Linda/carried)*
3. Review of the minutes of April 18, 2015
4. Treasurer's report
 - a. The year-to-date budget report was received and discussed
5. Director/LDAG Update
 - a. Previous meeting minutes and activities of the Library Directors' Advisory Group were reviewed and discussed.
6. Business Arising
 - a. NCLF strategic plan
 - i. It was moved and seconded that the vision and mission statements of the NCLF be approved as presented. (Tim/Dee/carried)*
 - b. Revised NCLF work plan
 - i. It was moved and seconded that the revised draft work plan be approved as presented. (Tim/Dee/carried)*
 - c. Reserve funds policies
 - i. It was moved and seconded that the draft policies for an Emergency Reserve Fund and an Excess Reserve Fund be approved and that these policies be recorded in the NCLF policy manual. (Tim/Dee/carried)*
 - d. NCLF policy manual
 - i. **Action:** Lauren to research policy manuals of the other federations.

7. New Business

a. Proposed conference location

- i. It was agreed that the fall conference will be held September 27 and 28 in Prince Rupert.

* All voting took place via email as a quorum was not achieved at the meeting.

Next meeting: September 27, 2015 in Prince Rupert