

**North Coast Library Federation (NCLF) Board Annual General Meeting
Northwest Community College, Terrace, BC
Saturday May 24, 2014 10:30 a.m.**

Board members present: Erica Ball (Hazelton), Linda Campbell (Kitimat), Patti Chapman (Terrace), Tim MacDonald (Prince Rupert), Dee McRae by telephone (Houston), Corry Tremblay (Smithers)

Board members absent: Billie Belcher (Stewart)

Library directors present: Virginia Charron (Kitimat), Margo Schiller (Terrace), Melanie Wilke (Northwest Community College), Tara Williston (Hazelton), Wendy Wright (Smithers), Joe Zelwietro (Prince Rupert)

Library directors absent: Galina Durant (Stewart), Toni McKilligan (Houston)

Guests: Lauren Wolf (NCLF coordinator-to-be), Mari Martin (Library consultant, Library Branch, BC Ministry of Education), Cindy Ralph (Library consultant, Library Branch, BC Ministry of Education), Kathy Wilford (former Smithers library director)

The meeting was called to order by Chair Tim MacDonald at 10:45 a.m. The agenda was approved without additions.

Minutes of the May 25, 2013 North Coast Library Federation annual general meeting were approved. Moved by Erica Ball. Seconded by Corry Tremblay.

The Chair reviewed the Board's activities since its last annual general meeting.

Treasurer Patti Chapman presented the 2013 Statement of Financial Information and the North Coast Library Federation Balance Sheet as of 05/31/2014. The Statement of Financial Information was approved. Moved by Patti Chapman. Seconded by Linda Campbell. The Balance Sheet was approved. Moved by Patti Chapman. Seconded by Linda Campbell.

Melanie Wilke informed the Board of the courier service provided by Northwest Community College for North Coast Library Federation inter-library shipments. Melanie was presented with a certificate acknowledging the Board's gratitude.

Mari Martin and Cindy Ralph reviewed Library Branch's expectations of the Federation.

Joe Zelwietro presented the library directors' draft 2014-2017 strategic plan. Tara Williston will lead work to complete the plan by June 30 for board approval. Dee McRae volunteered to assist. Lauren Wolf will produce a work plan to implement the strategic plan by August 1.

Board members agreed that the British Columbia Library Trustees Association's (BCLTA) trustee orientation workshop should be scheduled for the NCLF's fall meeting.

Board officers were elected. Tim MacDonald was acclaimed Chair. Moved by Patti Chapman. Seconded by Linda Campbell. Linda Campbell was acclaimed Vice Chair. Moved by Patti Chapman. Seconded by

Corry Tremblay. Dee McRae was acclaimed Treasurer. Moved by Corry Tremblay. Seconded by Patti Chapman.

Tim MacDonald, Dee McRae, Lauren Wolf, and Joe Zelwietro were appointed new signing officers replacing Patti Chapman, Toni McKilligan, Margo Schiller, and Natasha Tenbrinke as signing officers. Moved by Linda Campbell. Seconded by Patti Chapman.

The NCLF's fall meeting will be held in Terrace October 17-18 provided the BCLTA is able to provide trustee training. Moved by Tim MacDonald. Seconded by Linda Campbell.

The meeting was adjourned at approximately 2:30 p.m. Moved by Linda Campbell. Seconded by Tim MacDonald.