

NCLF Meeting Minutes

DATE: NOVEMBER 25, 2014

LOCATION: TELECONFERENCE

TIME START: 10:30 A.M.

TIME END: 12:22 P.M.

NEXT MEETING : JANUARY 27, 2015

ATTENDANCE

PRINT NAME	TITLE	REGRETS
LAUREN WOLF	NCLF COORDINATOR	MELANIE WILKE
TONI MCKILLIGAN	HOUSTON PL	JESS DAFOE/DAVE TREMBLAY
WENDY WRIGHT	SMITHERS PL (CHAIR)	GALINA DURANT
TARA WILLISTON	HAZELTON PL	
VIRGINIA CHARRON	KITIMAT PL	
JOE ZELWIETRO	PRINCE RUPERT PL	

AGENDA	DISCUSSION	ACTIONS/OUTCOMES
1. AGENDA	THE AGENDA WAS ACCEPTED WITH ADDITION OF 4.F) RENEWAL CARDS	JOE/VIRGINIA/C
2. MINUTES	THE MINUTES WERE ACCEPTED AS PRESENTED	VIRGINIA/TONI
3. CLTP	LAUREN REPORTED ON NWCC'S EFFORTS TO CONTINUE DELIVERING CLTP. MEETINGS HAVE BEEN HELD WITH THE LIBRARIES BRANCH AND THEY HAVE RELEASED THE MATERIAL TO NWCC FOR REVIEW. IT LOOKS VERY LIKELY THAT THE INITIATIVE WILL BE SUCCESSFULLY IMPLEMENTED.	MELANIE TO SEND OUT A SURVEY TO ALL LIBRARIES TO ASSESS NEEDS CONCERNING A CLTP-TYPE PROGRAM
4. MATERIALS DISTRIBUTION	LAUREN REPORTED THAT NWCC WILL NO LONGER PROVIDE MATERIALS DISTRIBUTION FOR THE FEDERATION EFFECTIVE DEC. 31. SOME LDS EXPRESSED CONCERN THAT THEIR COSTS WOULD GO UP BUT OTHERS EXPLAINED THAT THE BC ONE CARD GRANT ALREADY COVERS THE COST OF SHIPMENT. OTHER OPTIONS WERE DISCUSSED BUT THE ONLY FEASIBLE ONE IS CANADA POST. OPTIONS FOR THANKING THE COLLEGE FOR THEIR MANY YEARS OF GENEROUS SERVICE WERE DISCUSSED.	ALL NCLF LIBRARIES WILL CEASE USING THE NWCC IMMEDIATELY BC ONE FUNDS WILL BE USED BY EACH LIBRARY TO PAY FOR SHIPMENTS LDS WOULD LIKE NCLF TO CONTINUE SUBSIDY FOR 2015 IF BUDGET ALLOWS LAUREN TO CONTACT MELANIE RE: APPROPRIATE GIFT
5. 2015 BUDGET	THE DRAFT 2015 BUDGET WAS DISCUSSED AND SUGGESTIONS WERE MADE BY LIBRARY DIRECTORS	LAUREN TO REVISE BUDGET FOR LDAG AND BOARD REVIEW

6. 1ST N AUTHOR TOUR	THE MANY OPTIONS EVALUATED SO FAR WERE DISCUSSED. A SUGGESTION WAS MADE TO LOOK INTO BC BOOK PRIZE WINNERS FOR POTENTIAL AUTHOR TOURS AS THEY PAY FOR ALL TRAVEL AND FEES.	LAUREN WILL: CONTACT SMITHERS GROUP RE: COST OF STREAMING RICHARD WAGAMESE; CONTACT EDEN ROBINSON AND RICHARD VAN CAMP RE: AVAILABILITY; BC BOOK PRIZE WINNERS.
7. SPRING MEETING	CONFLICTS INCLUDING BCLA CONFERENCE, BCLTA CONFERENCE, BEYOND HOPE CONFERENCE AND CLA CONFERENCE WERE DISCUSSED. THE SUGGESTION WAS MADE TO HOLD THE SPRING MEETING IN LATE APRIL IN EITHER PRINCE RUPERT OR SMITHERS. FRIDAY INSTEAD OF SATURDAY WAS REQUESTED.	LAUREN TO POLL LDAG AND BOARD RE: BEST DATE AS WELL AS PREFERRED LOCATION.
8. ADVERTISING & PROMOTION	SUGGESTION IN STAFF ROUND TABLE TO DO REGULAR BOOK REVIEWS IN NORTHWEST CONNECTOR AND/OR NORTHWORDS TO PROMOTE LIBRARIES AND CREATE A PROJECT TO WORK ON TOGETHER; ALSO SUGGESTED TO DO REGULAR ADS ON BEHALF OF ALL LIBRARIES IN SAME PUBLICATIONS. LDAG WAS NOT SUPPORTIVE OF THE IDEA FOR A NUMBER OF REASONS BUT WILLING TO DISCUSS AGAIN AT SPRING PLANNING MEETING.	
9. PATRON CARD RENEWALS	POLICY DEVELOPMENT REQUESTED RE: WHAT TO DO WHEN CUSTOMER WANTS TO BORROW FROM ANOTHER NCLF LIBRARY WITH AN EXPIRED CARD. SHARED DATABASE ALLOWS ALL NCLF LIBRARIES TO ACCESS RECORDS OUTSIDE LOCAL SYSTEM SO STAFF CAN SIMPLY RENEW THEIR CARD AS IF THEY ARE AT THEIR HOME LIBRARY AS LONG AS PROOF OF RESIDENCE/ID IS PROVIDED. NCLF LIBRARIES ALSO HAVE AN AGREEMENT TO COLLECT FINES FOR EACH OTHER.	LAUREN TO ADD TO POLICY MANUAL DURING POLICY REVIEW/UPDATE.
ADJOURNMENT	MEETING WAS ADJOURNED AT 12:22 P.M.	
NEXT MEETING	TUESDAY JANUARY 27 TENTATIVE	LAUREN SEND OUT POLL TO CONFIRM

CHAIR: WENDY WRIGHT

RECORDED BY: LAUREN WOLF