

## NCLF Meeting Minutes

**DATE:** JANUARY 27, 2015

**LOCATION:** TELECONFERENCE

**TIME START:** 10:30 A.M.

**TIME END:** 11:43 A.M.

**NEXT MEETING :** TBD, MARCH 2015

### ATTENDANCE

PRINT NAME	TITLE	REGRETS
GALINA DURANT	STEWART PL	VIRGINIA CHARRON
DAVE TREMBLAY	TERRACE PL	TONI MCKILLIGAN
MELANIE WILKE	NWCC (CHAIR)	TARA WILLISTON
WENDY WRIGHT	SMITHERS PL	
JOE ZELWIETRO	PRINCE RUPERT PL	
LAUREN WOLF	NCLF COORDINATOR	

AGENDA	DISCUSSION	ACTIONS/OUTCOMES
1. AGENDA	THE AGENDA WAS ACCEPTED AS PRESENTED	DAVID/WENDY
2. MINUTES	THE MINUTES WERE ACCEPTED AS PRESENTED	WENDY/DAVID
3. MATERIALS DISTRIBUTION	LAUREN PROVIDED BACKGROUND AND FOUR OPTIONS FOR THE USE OF NWCC/CANADA POST DISTRIBUTION OF INTERLIBRARY RETURNS.	LDAG VOTED TO ASSUME INDIVIDUAL LIBRARY RESPONSIBILITY FOR MATERIALS DISTRIBUTION AS FOLLOWS: PR, TERRACE, SMITHERS AND HAZELTON WILL USE NWCC COURIER AS SOON AS MELANIE REPORTS THAT THE SERVICE IS ONCE AGAIN AVAILABLE; KITIMAT AND STEWART WILL CONTINUE TO USE CANADA POST. FEDERATION WILL PAY NWCC FOR SERVICE AS PER A NEW AGREEMENT AND INVOICE THE FOUR LIBRARIES BACK BASED ON PROPORTIONATE USE.
4. 2015 BUDGET	THE DRAFT 2015 BUDGET WAS PRESENTED FOR APPROVAL	LDAG VOTED TO ACCEPT THE BUDGET AS PRESENTED AND RECOMMEND APPROVAL TO THE NCLF BOARD
5. SPRING MEETING	LOCATION, MONTH, DAY AND PROGRAM FOR THE SPRING MEETING WERE DISCUSSED.	LDAG RECOMMEND THE MEETING BE HELD ON EITHER SATURDAY, APRIL 11 OR SATURDAY, APRIL 18 IN SMITHERS. THE PREFERRED PROGRAM FOR DIRECTORS AND BOARD ARE 1. AGM; 2. VISIONING WORKSHOP AND POLICY REVIEW. THE PREFERRED TRAINING FOR STAFF IS SUPPORT TO ATTEND THE

		BEYOND HOPE CONFERENCE IN PG JUNE 1 – 3. LAUREN WILL DRAFT A BUDGET TO EVALUATE THE NUMBER OF STAFF THE FEDERATION CAN SUPPORT ATTENDING.
<b>6. 1<sup>ST</sup> N AUTHOR TOUR</b>	THE SCHEDULE FOR EDEN ROBINSON'S TOUR WAS PRESENTED. LAUREN REPORTED THAT LIVE STREAMING TO NORTHERN COMMUNITIES WAS NOT POSSIBLE AT THIS TIME AS PER BC LIBRARIES CO-OP.	
<b>7. RESERVE FUNDS</b>	LAUREN PRESENTED ISLANDLINK'S POLICY ON RESERVE FUNDS TO BEGIN DISCUSSION ON THE DEVELOPMENT OF AN NCLF POLICY AND POTENTIAL USES FOR THE SURPLUS.	LAUREN WILL DRAFT AN NCLF RESERVE FUNDS POLICY FOR LDAG REVIEW.
<b>8. CHILDRENS BOOK CHARACTER COSTUME</b>	WENDY PRESENTED AN IDEA TO SHARE A CHARACTER COSTUME (SUCH AS FRANKLIN THE TURTLE OR CLIFFORD THE BIG RED DOG) BETWEEN NCLF LIBRARIES TO REDUCE SHIPPING CHARGES. BORROWING THE COSTUMES FROM THE PUBLISHER IS FREE BUT SHIPPING WOULD COST AROUND \$400.	LDAG WAS INTERESTED IN PURSUING THIS IDEA. WENDY WILL INVESTIGATE POTENTIAL COSTUMES AND REPORT BACK TO VIA EMAIL.
<b>9. NCLF WEBSITE</b>	LAUREN REPORTED THAT SHE HAS BEEN WORKING ON THE NEW FEDERATION WEBSITE WITH THE CO-OP. A DRAFT DESIGN HAS BEEN PRODUCED BUT IT IS NOT YET MERGED WITH ANY CONTENT.	LAUREN WILL KEEP LDAG INFORMED OF PROGRESS AND SOLICIT INPUT AS THE WORK PROGRESSES.
<b>10. CLTP</b>	MELANIE REPORTED THAT BECAUSE OF THE LACK OF INTEREST FROM THE SURVEY COMBINED WITH THE COST OF PURCHASING THE MATERIALS, UPDATING THE MATERIALS, NWCC DOES NOT BELIEVE THE PROGRAM IS FINANCIALLY VIABLE.	LDAG MEMBERS ARE DISAPPOINTED, BUT APPRECIATE MELANIE'S AND NWCC'S EFFORTS TO RESURRECT THIS PROGRAM.
<b>ADJOURNMENT</b>	MEETING WAS ADJOURNED AT 11:43 A.M.	
<b>NEXT MEETING</b>	TBD – MARCH 2015	LAUREN WILL SEND OUT A POLL TO CHOOSE THE DATE OF THE NEXT MEETING

**CHAIR: MELANIE WILKE**

**RECORDED BY: LAUREN WOLF**