

NCLF Meeting Minutes

DATE: SEPTEMBER 17, 2014

LOCATION: TELECONFERENCE

TIME START: 2:00 P.M.

TIME END: 3:40 P.M.

NEXT MEETING : OCTOBER 17

ATTENDANCE LOG

PRINT NAME	TITLE	REGRETS
LAUREN WOLF	NCLF COORDINATOR	
TONI MCKILLIGAN	HOUSTON PL (CHAIR)	JESS DAFOE
WENDY WRIGHT	SMITHERS PL	GALINA
TARA WILLISTON	HAZELTON PL	
MELANIE WILKIE	NWCC TERRACE	
VIRGINIA CHARRON	KITIMAT PL	
JOE ZELWIETRO	PRINCE RUPERT PL	

AGENDA	DISCUSSION	ACTIONS/OUTCOMES
1. AGENDA	THE AGENDA WAS ACCEPTED WITH ADDITION OF 4.C) ACCOUNTING	
2. MINUTES	THE MINUTES WERE ACCEPTED WITH AMENDMENTS	MELANIE AND JESS' NAMES ARE MISSPELLED
3. FALL CONFERENCE	LAUREN PROVIDED THE DRAFT TIMETABLE FOR DISCUSSION. WITH MINOR ADJUSTMENTS, THE TIMETABLE WAS APPROVED. MELANIE HAS AGREED TO ARRANGE CATERING FOR BOTH DAYS. CURRENTLY 8 TRUSTEES HAVE REGISTERED FOR TOP.	
4. TRAINING PLAN	THE PLAN IS ALMOST COMPLETE	LAUREN WILL SEND A DRAFT OF THE PLAN MAKE IT BROAD AND FLEXIBLE
5. CLTP	MELANIE SUGGESTED HIRING THE EXISTING INSTRUCTORS TO UPDATE THE EXISTING MATERIAL AND DELIVER THROUGH THE COLLEGE. TONI SUGGESTED THE NCLF OBTAIN THE ORIGINAL MATERIAL AND UPDATE FOR USE FOR OURSELVES AND OTHER FEDERATIONS. UPDATE.	LAUREN WILL TALK TO NWCC DEAN ABOUT WHETHER THEY WOULD BE INTERESTED IN TAKING ON THE PROGRAM. LAUREN WILL PARTICIPATE IN INTER-FEDERATION DISCUSSIONS ABOUT RESURRECTION OF THE PROGRAM. LAUREN WILL DISCUSS SHARING THE COURSE MATERIAL WITH BRANCH ONCE AGAIN.

6. BOARD MEETING 9/11/14	THE DRAFT MINUTES OF THE BOARD MEETING WERE REVIEWED.	
7. FEDERATION COST-SHARING	CURRENT NCLF AUTHOR TOUR POLICY REGARDING INDIV LIBRARIES VS. FEDERATION PAYMENT IS AD HOC (I.E. NO POLICY)	FEDERATION WILL PAY FOR ALL TRAINING AND TOURS FOR THE BALANCE OF 2014 A POLICY WILL BE DRAFTED FOR REVIEW
8. ACCOUNTING	ANOMOLIES STILL REMAIN IN BOOKS	LAUREN WILL ASK BCLTA BOOKKEEPER TO ASSIST IN SORTING EVERYTHING OUT
ADJOURNMENT	MEETING WAS ADJOURNED AT 3:40 P.M.	

RECORDED BY: LAUREN WOLF